



CITY OF FULSHEAR

30603 FM 1093, P. O. BOX 279, FULSHEAR, TEXAS 77441

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FULSHEAR CITY COUNCIL MINUTES JULY 17, 2012

I. CALL TO ORDER

A regular City Council Meeting of the Fulshear City Council was called to order by Mayor, Thomas C. Kuykendall, Jr. at 7:00 p.m. Tuesday, July 17, 2012 at 30603 FM 1093, Fulshear, Texas and all citizens were welcomed.

Members Present:

*Thomas C. Kuykendall, Jr., Mayor
Stephen Gill, Mayor Pro Tem
Larry Beustring
J. B. Collins, Jr.
Laverne Patterson
Jeff Roberts*

Staff Present:

*D. (Diana) Gordon Offord, City Secretary
C. J. Snipes, City Administrator
Tim Kirwin, Assistant City Attorney
Kristina Brashear, Finance Director
Michelle Kirchner, Building Inspector*

Others Present:

*Randy Emery
Russ Cosbey
Mark Yentzen
David L. Walker
Quinn Tolbert
George Melanon
Geoff Freeman
Chris Oliver
Gwen Fox
N?
Viola Randle
John LeBourhis
Steve Sams
Rev. Jackie L. Gilmore*

II. QUORUM

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A quorum was present.

- III. **INVOCATION** – Rev. Jackie Gilmore, Pastor of Zachery Missionary Baptist Church, Fulshear, Texas
Pastor Gilmore gave the Invocation.

- IV. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Mayor Kuykendall.

- V. **CITIZEN COMMENTS – NO ACTION CAN BE TAKEN**
There were no Citizens' Comments.

- VI. **CONSENT AGENDA**
Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Council Member may request one or more items to be removed from the consent agenda for a separate discussion and action.

- A. **CONSENT and APPROVAL of MINUTES from the June 19, 2012 MEETING**
- B. **CONSIDER AND TAKE ACTION ON CROSS CREEK RANCH: CREEK COVE AT CROSS CREEK RANCH SECTION 2 PRELIMINARY PLAT**
- C. **CONSIDER AND TAKE ACTION ON CROSS CREEK RANCH: CREEK BEND AT CROSS CREEK RANCH SECTION 7 PRELIMINARY PLAT**
- D. **CONSIDER AND TAKE ACTION ON CROSS CREEK RANCH: CREEK BEND AT CROSS CREEK RANCH SECTION 9 PRELIMINARY PLAT**
- E. **CONSIDER AND TAKE ACTION ON CROSS CREEK RANCH: CREEK BEND AT CROSS CREEK RANCH SECTION 10 FINAL PLAT**
- F. **CONSIDER AND TAKE ACTION ON FIRETHORNE: WEST FIRETHORNE ROAD SECTION 4 STREET DEDICATION – FINAL PLAT**
- G. **CONSIDER AND TAKE ACTION ON FIRETHORNE: FIRETHORNE WEST SECTION 8 – FINAL PLAT**
- H. **CONSIDER AND TAKE ACTION ON FIRETHORNE: FIRETHORNE SECTION 26- PRELIMINARY PLAT**
- I. **CONSIDER AND TAKE ACTION ON FIRETHORNE: FIRETHORNE SECTION 25 AND FIRETHORNE SECTION 19 PARTIAL REPLAT- FINAL PLAT**

A motion was made by Alderman Gill to approve the Consent Agenda. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

- VII. **REPORTS**

Reports are presented to Council for informational purposes only and no action may be taken on any item contained in a report with a specific actionable item listed under Business Items.

- A. **REPORT from SOUTHWEST WATER COMPANY (Repairs, New installations, and reports to TCEQ.)**
C.J. Snipes, City Administrator, announced that there was not a representative from Southwest Water present and that this is only a partial report from the Company. He stated that as of yesterday the City has a new vendor, Severn Trent Services that will be taking care of the City's Water and Wastewater needs along with the billing. He stated that residents will get one more bill from Southwest Water and Severn Trent will do billing as of August 1st.

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He stated there are a few issues that has to be worked out regarding billing and refund of deposits from Southwest Water and asking for patience while the City works through this process.

Mayor Kuykendall asked the Severn Trent Services representatives to introduce themselves.

Mark Yentzen and David Walker introduced themselves to the Council. Mark stated that the locks to entry the water facilities had been changed and Severn Trent first meter reading would be July 30, 2012. No action required.

B. REPORT from the POLICE DEPARTMENT (Traffic Citations, arrests, incidents, calls for service)

A report from the Police Department was presented by Chief Kenny Seymour. Chief Seymour stated that one officer resigned and that Jenifer (one of the Reserve Officers) would fill that position and there would be no loss of police coverage. He stated that each officer still remains on a 12 hour shift. Alderman Collins inquired about his observation of the Police Officers heading north on 359 today and the Chief stated they were going on an emergency call. No action required.

C. REPORT from the MUNICIPAL COURT CLERK (Fees and Fines)

Mayor Kuykendall announced that Elaine Brown's mother passed away and that Court report will be given next month. He asked that we keep the family in prayer.

D. REPORT FROM THE BUILDING PERMIT OFFICE (permits issued, fees, etc.)

A report from the Building Official, Michelle Kirchner, was presented to Council. No action required.

VIII. BUSINESS

A. PRESENTATION on POTENTIAL MASONRY REQUIREMENTS for AREAS WITHIN CERTAIN ZONING DESIGNATIONS under the CITY'S ZONING and SUBDIVISION ORDINANCES by the TEXAS MASONRY COUNCIL

Mayor Kuykendall introduced Meg Belmontes from the TMC (Texas Masonry Council). Ms. Belmontes shared with the Council information about masonry construction guidelines help ensure that residential, multi-family, and commercial structures built today will add value, beauty, durability and tax-base stability to your community for years to come. She also shared a video with the Council sighting examples of other growing cities and the pros and cons. The presentation was approximately about an hour long. No action was necessary.

B. PRESENTATION on AUTOMATED WATER METER SYSTEMS by McKINSTRY

Mayor Kuykendall introduced George MaLasko with McKinstry. Mr. Ma Lasko gave a 35 minute presentation to the Council. He gave an overview of his company and the services they offer. McKinstry installs electronic water meters. He shared information that most cities fail to bill for 20% of water produced due to human error and etc. which represents substantial loss of revenue. He stated that having automated meter reading would eliminate meter read contract, guarantee accurate meter reads to 98.5%, detect leaks quicker, complies with lead-free legislation requirement, and many other advantages. He also shared a video with the Council. There was also a very questions from the group and all answered satisfactorily. No action was necessary.

C. CONSIDERATION and POSSIBLE ACTION to APPROVE RESOLUTION NO. 2012-199 a RESOLUTION AGREEING to MEMBERSHIP in the GULF COAST COALITION of CITIES (GCCC) for the PURPOSES of UNIFIED REPRESENTATION in PUBLIC UTILITY RATE CASES

C. J. Snipes, City Administrator, explained that we are already members of this Coalition but now due to new rule changes regarding the GCCC (Gulf Coast Coalition of Cities) must adopt a resolution of the membership. The GCCC addresses rate hikes with PUC (Public Utility Commission) on behalf of GCCC members.

A motion was made by Alderman Gill to approve Resolution No. 2012-199 a Resolution agreeing to Membership in the Gulf Coast Coalition of Cities (GCCC) for the purposes of Unified Representation in Public Utility Rate Cases. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

D. CONSIDERATION and POSSIBLE ACTION to APPROVE ISSUANCE of REQUEST for PROPOSAL on AUDIT SERVICES

A motion was made by Alderman Gill to approve issuance of Request for Proposal on Audit Services. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

E. CONSIDERATION and POSSIBLE ACTION to APPROVE ORDINANCE NO. 2012-1076 an ORDINANCE of the CITY of FULSHEAR REQUIRING PERMITS for PIPELINE CONSTRUCTION

Tim Kirwin, Assistant City Attorney, stated that currently the City had no kind of Ordinance in place regarding Pipelines. He stated that this does give the City some protection regarding Pipelines and a starting point and later we may look at some type of franchise agreement. There was a short discussion between the Council and the attorney and Council was satisfied with the answers provided.

A motion was made by Alderman Beustring to approve Ordinance No. 2012-1076 an Ordinance of the City of Fulshear requiring permits for Pipeline Construction. It was seconded by Alderman Collins. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

F. CONSIDERATION and POSSIBLE ACTION to APPROVE LIST OF PAYABLES FROM JUNE 16, 2012 THROUGH JULY 13, 2012

Mayor Kuykendall stated that there are a few bills on the list from Southwest Water Company and these were withheld due to a few issues that remained with Southwest Water and the transfer to new Water and Wastewater Service.

Alderman Roberts asked a question about the banner stands. Kristina Brashear, Finance Director, explained that these were for the Freedom Fest.

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Alderman Patterson asked about the training fee for Gilbert Kibble. C.J. Snipes stated that the Maintenance staff received a safety certificate and the training was attended by both Jerone and Gilbert and that we will be able to utilize that toward the betterment of the City.

Mayor Kuykendall stated that this will allow them to grow as professionals in their area of expertise.

A motion was made by Alderman Roberts to approve list of payables from June 16, 2012 through July 13, 2012. It was seconded by Alderman Patterson. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderman Patterson

Nays: None

G. CONSIDERATION and POSSIBLE ACTION to APPROVE the 10/20 YEAR WRITE OFF per TEXAS PROPERTY TAX CODE SECTION 33.05 "LIMITATION on COLLECTION of TAXES" per SUMMARY SUBMITTED by FORT BEND COUNTY TAX-ASSESSOR COLLECTOR, PATSY SCHULTZ

A motion was made by Alderman Roberts to approve the 10/20 year write off per Texas Property Tax Code Section 33.05 "Limitation on Collection of Taxes" per summary submitted by Fort Bend County Tax –Assessor Collector, Patsy Schultz. It was seconded by Aldermen Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderman Patterson

Nays: None

IX. ADJOURNMENT

A motion was made by Alderman Patterson to adjourn. It was seconded by Alderman Collins. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderman Patterson

Nays: None

Mayor Kuykendall announced that we are now adjourned at 8:35 p.m.

Thomas C. Kuykendall, Jr. – Mayor

Attest:

D. (Diana) Gordon Offord –City Secretary